Please use the enclosed Order Form to request Valley Transit tickets. Follow the instructions below.

Instructions:

1. Write the Service Date.
2. Print the Participant Name, Address and Phone Number.
3. Complete the number of items (tickets, passes or rides) requested.
4. Multiply each item by the cost per ticket ($1, $10 or $11.25), pass ($40), or trip ($15) (as appropriate). Please keep the participant’s budget in mind.
5. Write the total amount.
6. Sign and date the form.
7. Mail, fax or email the completed and approved order form to:

   **Mail: iLIFE**
   P.O. Box 91760
   Milwaukee, WI  53209
   **Fax: 414-937-2034**
   **Email: IRIS.Claims@iLIFEfms.com**

After iLIFE receives the order form, the process is as follows:

1. The approved order form is checked against the participant’s budget.
2. iLIFE emails the form to Valley Transit.
3. Valley Transit receives the form, and delivers the items to the participant.
4. Valley Transit bills iLIFE for the items.

If you need help, please call iLIFE at 1-888-800-5599.
Valley Transit (City of Appleton)  
Order Form

Service Date: ________________  
Service Code: T2003

Participant Name: ____________________________________________________________

Address: ___________________________________________________________________

City: ___________________________________________ State: ___________ Zip: ___________

Phone number: __________________________________________________________________

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Price per Unit</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td># of Curb to Curb Tickets</td>
<td></td>
<td>$10 per ticket</td>
<td>$</td>
</tr>
<tr>
<td>(Includes Vocational Transportation)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Fixed Route Tickets</td>
<td></td>
<td>$10 per ticket</td>
<td>$</td>
</tr>
<tr>
<td># of Premium Tickets</td>
<td></td>
<td>$11.25 per ticket</td>
<td>$</td>
</tr>
<tr>
<td># of 30-Day Passes</td>
<td></td>
<td>$40 per pass</td>
<td>$</td>
</tr>
<tr>
<td># of Connector Trips</td>
<td></td>
<td>$15 per trip</td>
<td>$</td>
</tr>
<tr>
<td># of 1 Ride Tickets (senior/disabled)</td>
<td></td>
<td>$1 per ticket</td>
<td>$</td>
</tr>
</tbody>
</table>

Approved: __________________________________________ Date: _________________  
(Participant/Guardian signature)

For internal use only

<table>
<thead>
<tr>
<th>ILIFE Approved By:</th>
<th>Approval Stamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>

Authorize, sign, date, stamp, and fax to 920-832-1631 or email to vtticketorders@appleton.org