



Vocational Rehabilitation Services
HEALTH AND HUMAN SERVICES

CLAUDIA B. HORN
Senior Director

KENNETH W. GIBBS
Interim Division Director

March 24, 2016

This letter is to inform you of a change to the Start Date policy for the NC Independent Living program to comply with all regulations regarding employment.

Per the State of North Carolina, beginning April 1st, 2016, a notification must be provided by iLIFE to the Consumer prior to a new Attendant starting work. It is your responsibility as Employer to communicate the start date provided by iLIFE to your worker.

Once all paperwork is verified complete, iLIFE will send you a letter in the mail with the Attendant's start date. Please Note: Any hours worked prior to the date listed on the iLIFE Start Date letter will not be paid by the NC Independent Living program.

A SAMPLE of the iLIFE Start Date letter is enclosed for your review.

We are committed to providing the highest level of customer service. Please contact iLIFE at 888-851-2420 if you have any questions or concerns we can address.

Pam

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